

MISSION STATEMENT

"Bringing Independence Home"

VISION STATEMENT

A community where individuals participate and achieve their hopes, dreams, and desires.

VALUE STATEMENT

*WE ARE: Trustworthy, Fun,
Professional, Committed, Supportive...
A FAMILY!*

Staff Certification, Training, & Memberships:

- Employment Service Region VII CRP-RECP
- Community Based Assessments IVRS*
- Certified Mental Health First Aid
- Brain Injury - Iowa Home and Community Based Services
- Member - Iowa Association of Community Providers (IACP)
- Member - NICC Sector Board
- Member - Guttenberg Hospital Patient Advisory Board

* *Unlimited Services is a Community Rehabilitation Provider in partnership with The Iowa Department of Vocational Rehabilitation (IVRS)*

Unlimited Services, Inc. is proud to be CARF Accredited and HCBS Waiver Certified.

SUPPORTED COMMUNITY LIVING

Philosophy:

Program philosophy focuses on the individuals with disabilities and family determining the services and supports they need in order to live as independently as possible and integrated in the communities in which they live.

VOCATIONAL PROGRAMS

Philosophy:

*Unlimited Service's community philosophy is **Ready, Get Set, Go!***

***Ready** - Developing your personal profile. Explore and identify skill, interest, needs & dreams.*

***Get Set** - Learn what's out there. What type of work fits your personal profile? What is available in your community to help you reach your goal?*

***Go** - Put your career plan into action. What steps does it take to get the right job?*

Unlimited Services is accredited for the following services:

Three-Year CARF Accreditation:

- Job Development
- Employment Supports
- Community Integration



Accreditation with Excellence, HCBS (Home and Community Based Services) Medicaid Waiver Program

- Intellectual Disability
- Brain Injury
- Respite
- Supported Community Living

For more information please contact:

Unlimited Services, Inc.

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Day habilitation hours: 8am-4:30pm Mon-Fri
Other services provided on as needed basis

Job Seeker

What you need to know to get ready for the workforce!



FUTURE SOLUTIONS NOW

WHAT DO I NEED TO KNOW TO GET READY FOR THE WORKFORCE?

- How will working affect my benefits?
- What job accommodations are available to me?
- My rights as a person with a disability
- Understanding the rights of the employer who hires a person with a disability
- My responsibilities as an employee
- Skills Assessment & Profile

THE EFFECTIVE JOB SEARCH

- Have a plan & positive attitude
- Newspapers & Internet
- Workforce Development
- Research job trends & companies
- Job qualifications & Job duties

HOW TO APPLY FOR A JOB

- Resume development
- Filling out the application
- Interviewing
- Follow-up letters

I GOT THE JOB! NOW WHAT?

- Promptness, attendance, and leave
- Co-worker relations
- Transportation skills
- Disability related supports
- Job benefits
- Understanding employee rights
- Self-advocacy
- Reasonable accommodations

I AM EMPLOYED!

- Performance Standards
- Work Environment and Activities
- Compensation
- Evaluations
- Promotions
- Training
- Assignments
- Discipline
- Termination